



Job Description

Job Title:	Technical Planning Manager
Department:	Aircraft Maintenance & Storage (AMS)
Team:	Planning
Reports to:	Director of Engineering & Maintenance
Location:	Teesside International Airport

Summary

The Technical Planning Manager is a key role within the aircraft maintenance & storage department primarily responsible for planning of maintenance activities, planning the availabilities of the means to perform the work, control of maintenance data, preparation of work packages, archiving of records and provision of technical services when required.

Responsibilities

- Collaborate with Sales team to ensure customer requested work scopes are achievable in practice and deliverable in line with commercial objectives.
- Development and implementation of planning, work package creation, control of maintenance data and archiving of records systems (e.g. Avsight) processes and procedures to meet compliance with Part-145.
- Liaise with relevant Continuing Airworthiness Management Organisations (CAMO) to review their requested scheduled maintenance needs and schedule appropriately into the WASL maintenance plan.
- Liaise with relevant CAMO to obtain initial requested maintenance workscope(s) and processes any addendum requests thereafter.
- Liaise with relevant CAMO to confirm any preloaded spares and materials and identify / coordinate provision of any additional items that need to be sourced by WASL.
- Liaise with aircraft and engine manufacturers and the relevant CAMO (customer provided) as required to obtain maintenance data then distribute and control within WASL to ensure maintenance personnel have access to the correct revision status of maintenance data.
- Review maintenance workscope with key WASL internal stakeholders to ensure the means to perform the planned maintenance activities is available (including but not limited to manpower, hangar, tooling, equipment, parts, materials, data).
- Review maintenance workscope with key WASL internal stakeholders to identify and then coordinate provision of any required external services (e.g. Non Destructive Testing, Tooling Loan).
- Prepare relevant work packages and formally handover to maintenance personnel as applicable.
- Review completed work packages, identify errors and/or omissions and liaise with maintenance personnel to have appropriate corrections made to ensure the system is reflective of maintenance activities performed.
- Review Avsight (electronic records system), identify errors and/or omissions and liaise with maintenance personnel to have appropriate corrections made to ensure the system is reflective of maintenance activities performed.
- Archive electronic copies of completed work packages and send original documentation to relevant CAMO.
- Participate in internal and external stakeholder liaison meetings as required.
- Perform any additional duties or tasks as directed by the Director of Engineering & Maintenance
- Actively support and promote a positive safety learning culture through the reporting of occurrences and potential hazards and by adopting continuous improvement and human factors principles with their work.
- Provision of Technical Services (e.g. liaison with OEM, Part-21J) as required to support planned and ongoing maintenance activities.

Requirements

- Part-66 AML, Aeronautical Degree or equivalent qualification in Planning / Project Management
- Effective leadership, management, collaboration and communication skills with the ability to influence others.
- Minimum of 5-years' experience in an aircraft maintenance or continuing airworthiness control environment
- Practical experience and expertise in the application of aviation safety standards and safe maintenance practices.
- Technical knowledge representative of the products/types listed in WASL MOE (e.g. AML Type Ratings, General Familiarisation courses and/or related experience).
- Comprehensive knowledge (training) and understanding of Part-145 and any associated regulatory requirements.
- Comprehensive knowledge (training) and understanding of Maintenance Organisation Expositions (MOE).
- Knowledge of maintenance standards.
- Initial Human Factors (HF) training.
- Fuel Tank Safety (FTS) training.
- Electrical Wiring Interconnect System (EWIS) training.
- English Language proficiency (Written & Spoken).
- Key skills:
 - Planning & organisational skills.
 - Attention to detail / analytical.
 - Communication (written and verbal).
 - People skills / Team player and stakeholder (internal & external) liaison.

The post holder will be expected to carry out any other duties allocated that are appropriate to the grade and nature of this post. Job descriptions will be reviewed and discussed annually in line with the Staff Appraisal Scheme.

WASL are committed to equal opportunities and have an Equality and Diversity policy in accordance with legislation and all appointments are subject to pre-employment checks including references and a Disclosure and Barring Service check.