



Job Title: Safety & Compliance Surveyor
Company: Willis Aviation Services Limited
Location: Bridgend, UK
Department: Maintenance Services
Reports to: Safety & Compliance Manager

Summary:

This dual responsible role performs operational safety and compliance monitoring activities within the UK CAA and EASA Part-145 approved aircraft maintenance functional area within WASL. Although predominantly focused on aircraft maintenance, this role will also support the Safety and Compliance Manager with conducting oversight activities across other functional areas such as Ground Handling and Aircraft Disassembly

Responsibilities:

- Perform independent safety & compliance oversight activities including system/product audits, inspections, and assessments by WASL management system requirements (e.g., annual scheduled audit program).
- Create accurate records in support of completed oversight activities including such as audit reports, findings report, investigation reports, and safety assessments.
- Perform investigations (e.g., maintenance error) assisting responsible managers to identify the root cause(s) and developing/implementing effective preventative actions.
- Review and follow-up closure of any non-compliances / conformances raised as the result of internal or external audits or other oversight activities as applicable.
- Review Part-145 maintenance personnel individual authorization applications, conduct authorization boards, and recommend issues as applicable.
- Liaise with, coordinate, and host external stakeholder audits of WASL such as competent authorities, accreditation bodies, and customers.
- Assist with the development and implementation of the Continuation Training programme.
- Perform any additional duties or tasks as directed by the Safety & Compliance Manager.
- Actively support and promote a positive safety learning culture through the reporting of occurrences and potential hazards and by adopting continuous improvement and human factors principles with their work.

Qualifications/Requirements:

- Appropriate professional background.
- Valid or previously held UK Aircraft Maintenance Licence (AML) or UK CAA Part-66 AML; or
- Aeronautical Engineering Degree obtained from a reputable university; or
- Substantial industry experience in an aircraft maintenance or continuing airworthiness control environment.
- Minimum of 5 years' experience in an aircraft maintenance or continuing airworthiness control environment.
- Auditing Skills and techniques training and experience in auditing.
- UK CAA Part-145 & Part-M Regulations training.

Job Description

- Human Factors training.
- Fuel Tank Safety/CDCCL training.
- Electrical Wiring Interconnect System (EWIS) training.
- Detailed knowledge of Maintenance Organization Expositions, their development, and amendments.
- Technical knowledge representative of the products/types maintained by WASL (e.g., AML Type Ratings, General Familiarization courses, and/or related experience).
- English Language proficiency (written and spoken).

Travel/Misc.:

- None.

The post holder will be expected to carry out any other duties allocated that are appropriate to the grade and nature of this post. Job descriptions will be reviewed and discussed annually in line with the Staff Appraisal Scheme.

WASL are committed to equal opportunities and have an Equality and Diversity policy in accordance with legislation and all appointments are subject to pre-employment checks including references and a Disclosure and Barring Service check.